Pocket PC Phone

Users Guide

Your phone is a communication product running Microsoft® Windows Mobile 6.1 Professional. To experience the optimum performance of your phone, please read this user's guide thoroughly.

Your phone contains numerous powerful office applications and entertainment software which help you at work and fulfill your spare time. Please follow the guidelines below:

• To use this phone safely and legally, read the section “Safety Information” carefully;
• Before the first time use, charge the battery with the original charger for 8 to 10 hours. A new battery may reach its peak performance only after two or three cycles of fully charging and discharging.
• Similar to a computer, your phone will perform best when enough memory is present. Reboot the phone to clear the memory to store it peak performance.
• Running multiple programs at the same time may prolong the response time of the phone. If it starts to react slowly, try rebooting the phone to recover.
• In the event that the contents of this manual are not consistent with menu options on the phone, follow the prompts on the phone.
• Some services described in this manual may not be supported by all the networks. Contact your network operator or service provider for details.
1. Safety Information

To use your phone safely and effectively, please read these guidelines carefully.

1.1 When carrying the phone

When you are using the phone, keep it some distance at least 2.5CM away from your body. In case there is a need of phone slipcover, belt clip, or other accessories to carry your cell phone, it is important to ensure they are approved by the manufacturer. Otherwise, it may exceed the upper limit of radio frequency leakage.

1.2 Energy Leak of Radio Frequency

Your phone is a low-power, wireless transmitter and receiver. After being powered on, it will periodically send and receive radio signals whilst its transmission power is controlled by the network. This device complies with local standards restricting energy leak of radio frequency.

1.3 Electromagnetic Radiation

Your phone fully complies with standards related to wireless irradiation enacted by the authority of the State and International Health Association. These limitations are part of the comprehensive regulations and constitute public wireless irradiation permission standards. These standards are developed and formed after long-term intensive scientific research by independent scientific organizations such as ICNIRP (International Commission on Non-Ionizing Radiation Protection). These standards contain a large surplus to ensure the safety of all and take the variable factors of various measurement conditions in consideration.

1.4 In Public

Some public places, such as hospitals, health resorts, or other medical facilities, post signage prohibiting cell phone usage. Heed such warnings and power off your phone in designated public places.

1.5 Compatibility of RF Interference

Your phone may interfere with other devices that are not properly designed for RF shielding or configured for RF compatibility.

1.6 In Aircraft

Switch the device off and remove the battery when you are in or near an aircraft. It's illegal to use cellular equipment on board aircraft since it may cause interference to aircraft navigation systems and/or networks. Violators may be sued or face severe penalties.

1.7 Pacemakers

If you are using a pacemaker, do not carry your phone (while switching on) in a breast pocket. A minimum separation of 15 cm should be maintained between the wireless phone and a pacemaker. Use the car opposite the pacemaker to minimize the potential for interference. If you have any reason to suspect that interference is taking place, switch off your phone immediately.

1.8 Hearing Aids

Wireless phones may interfere with some hearing aids. In the event of such interference, you may want to consult your service provider.

1.9 Other Medical Equipments

For other personal health care equipments, consult your service provider. Consult a physician or the manufacturer of the medical device to determine if they are adequately shielded from external RF energy or if you have any questions.

1.10 Road Safety

Please comply with local traffic laws and regulations. If the driving condition is getting worse, pull off the road before you make or receive calls. If your vehicle has airbags, keep your phone away from where the inflated airbags can reach. Otherwise, you may be seriously hurt by the phone once the airbags expand.

1.11 Potentially Explosive Atmospheres

Switch off your phone when in any area with a potentially explosive atmosphere and obey all signs and instructions. These areas include fuel depots (below deck on boats, fuel or chemical transfer or storage facilities), areas where the air contains chemicals or particles, such as grist, dust or metal powders. They are usually marked with signs, but not always so.

1.12 Battery

Any contact of the battery's exposed electrodes with a conductor, such as jewelry or keys, may cause damage to possessions or bodily injury.

1.13 Others

The phone is comprised of precise electronic circuits, magnets and a battery system. Caution is advised when handling the components, particularly with regard to the following:
- Keep the phone and its accessories dry. Your phone is not water-proof.
- Keep the phone away from extreme temperatures.
- Do not place it near a flame or a lit cigarette.
- Do not scratch on it.
- Avoid dropping or severe knocking of the phone to prevent damage.
- Keep the device away from computer disks, credit cards, traveling cards, or other magnetic objects, otherwise the message stored in the magnetic disk or credit card may be affected.
- Do not place it on an automobile dashboard, window or anywhere sunshine can penetrate.
- Do not remove the battery when it's powering on.
- Do not discard the battery in fire. It may explode.
- Do not place the battery in mouth. It may be poisonous.
- Do not try to disassemble the phone or its accessory.
- Use only approved model-applicable batteries. Incorrect batteries may cause explosion. Follow the manufacturer's instructions to dispose used batteries.
- Heat is generated by prolonged usage of the headphones and by prolonged charging of the cellular device.
- A moist or anti-static cloth may be used to wipe or clean the phone. Do not use a dry cloth.
that attracts static electricity to avoid damage to the phone. Do not use a chemical reagent or a cleanser containing abrasives to avoid damage to the phone’s casing. The metal material contained in the phone may cause you to be susceptible to rapid deterioration, which depends on your physique or health status. Since that parts such as liquid crystal display and pick-up head belong to fragile parts, please carefully keep them such that the phone may not be impacted or squeezed.

2. Overview

2.1 Appearance and Keypad

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Side key</td>
<td>Short press this key to adjust volume.</td>
</tr>
<tr>
<td>Storage card slot</td>
<td>Plug the storage card into the slot. remove the rear cover can be seen.</td>
</tr>
<tr>
<td>On-off key</td>
<td>Press and hold this key to power on or off your phone: short press may hang up or wake up the phone.</td>
</tr>
<tr>
<td>Headphone</td>
<td>Headphone</td>
</tr>
<tr>
<td>status light</td>
<td>Reminder: flash red light (unanswered call, unread message, alarm or appointment)</td>
</tr>
<tr>
<td>Send key</td>
<td>Press this key to make or receive calls. After having enabled call-waiting, press this key to hold one call and talk in the second one. Switch between two simultaneous calls. Press this key under standby state (no call is going on), the keypad screen appears.</td>
</tr>
<tr>
<td>Microphone</td>
<td>Calls through the call here. When recording through the recording here.</td>
</tr>
<tr>
<td>Action key</td>
<td>Press the key to confirm your selection.</td>
</tr>
<tr>
<td>End key</td>
<td>Hang up the phone or go back to “Today”</td>
</tr>
<tr>
<td>Touch-screen</td>
<td>Select a program or write on the screen</td>
</tr>
<tr>
<td>USB slot/ Earphone jack</td>
<td>Plug in the cable for data transmission to and from PC or plug in the battery charger. Plug your earphone into the jack.</td>
</tr>
<tr>
<td>Reset key</td>
<td>Can Power off directly</td>
</tr>
<tr>
<td>Camera key</td>
<td>Turn on the camera any time by pressing this key (only except while a call is in session)</td>
</tr>
<tr>
<td>Headset Speaker</td>
<td>Hands-free for listening to music or talking</td>
</tr>
<tr>
<td>Camera</td>
<td>Taking pictures</td>
</tr>
<tr>
<td>Touch pen</td>
<td>Select a program or write on the screen</td>
</tr>
<tr>
<td>Flashlight</td>
<td>The camera can achieve this feature, after the beginning of this feature, you can shoot in the dark clear picture</td>
</tr>
</tbody>
</table>
2.2 SIM Card
The SIM (Subscriber Identification Module) card contains the phone number and important information of services. It also may store a phone book and personal information.

2.2.1 Installation
1. The phone facing down; hold it tightly with both of your hands;
2. Press the battery cover with thumbs, slide it down, and then remove the battery;
3. Insert the SIM card into the slot with the beveled corner of the card fit the one of the slot; The contact area of the card facing down;
4. Place the battery back in the groove and make sure it's properly installed;
5. Attach the back cover, slide it until it clicks.

2.2.2 Cautions
- If there's fault with the SIM card, contact your service provider.
- Keep all SIM cards out of the reach of small children.
- SIM card and its metal contact are susceptible to scratches and damaged by bending. Insert and remove the card with care.
- Keep the SIM card away from static electricity, dust and water.

2.2.3 PIN and PUK
PIN
PIN is an identification code that is provided with the SIM card. You are protected by the PIN from unauthorized use of your SIM card. After initiating the PIN protection, you are required to enter the PIN every time switching on the phone. After three consecutive incorrect PIN code entries, the SIM card is blocked. Nobody can then access the data in the card or use its services.

PUK
When the SIM card is locked, a PUK (Personal Unlock Key) is required to unlock it. Ten consecutive incorrect PUK entries will cause permanent lockup of the SIM card. The PUK is usually provided with the SIM card. If you have lost your PUK or it's not provided, contact your service provider.

2.3 Storage Card
A storage card can be plugged into your phone to expand the storage capacity.
To install a storage card, simply insert it into the slot. If it can't be inserted, flip it and try again.
To remove the card, push it inward with your finger. It will pop out from the slot. Do not pull it forcefully!

2.4 Accessories

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Battery charger</td>
</tr>
</tbody>
</table>
| 2 | USB cable | Sync/charging with PC; charging batteries
| 3 | Stereo earphone | Stereo output. The Scroll key can be used to pick up a call |

2.5 The Battery

2.5.1 Battery use
Your phone is powered by a battery which has a limited life. When a battery has a significant decrease of working time, replace it.
Switch off your phone before removing the battery.
Do not leave the battery on the charger for too long, since it may reduce the battery's life.
Excessively high or low temperature will have impact on the charging capability. Maintain its working temperature at 0-45°C.
Do not use the battery for other purposes; do not discard it in fire or in water.
Do not try to disassemble or fix a battery. Choose the certified or approved batteries by the manufacturer.
Avoid short circuit. Do not use damaged chargers or batteries.
Hot or cold weather will decrease the battery's capacity and life. Excessively high or low temperature may result temporary system halt, even though the battery is full.
Dispose used batteries properly. Do not throw them into a dustbin.
2.5.2 Battery Charge Level
1. Tap the battery icon on “Today” screen;
2. To check the charge level, select “Start” -> “Settings”; tap “Power” in “System”.

2.5.3 Charging Batteries
If the charge level goes lower than the working voltage, a reminder of low battery will be prompted on the screen as the alerting sound played. Data may be lost and the phone will power off if the battery is not being charged or replaced in time.
A Lithium-ion battery comes with this phone. It’s recommended to use the manufacturer’s charger and batteries for best performance.
1. Plug the charger carefully into the USB charger slot;
2. Connect the charger to the AC outlet while the phone powering on. The status indicator is in red light; the battery icon on the screen shows charging progress; while the phone can be used normally. When the phone is powering off, the screen shows a charging icon.
3. Before the first time use, charge the battery with the original charger for 8 to 10 hours. A new battery may reach its peak performance only after two or three cycles of fully charging and discharging.
4. After the charging completes, the status indicator shows the state before charging. If the phone is off, the screen displays a notifier of completion.
5. Disconnect the charger with the AC outlet and the phone.

△ Note A USB cable can be used to charge the battery. The voltage on the PC’s USB port, however, does not fully meet the requirement for battery charging, therefore having negative impact on the battery’s life-span. A battery charger is preferred.

3. Basic Functions

3.1 Switching On/Off
To switch on or off your phone, press and hold the On/Off key for a couple of seconds. If there’s no SIM card when switching on, a reminder prompts.

3.2 Network Auto Setting
When you first open the power supply will be in today's pop-up screen automatically set up the network.
Network configuration can be automatically set up all kinds of connections, such as: GPRS, WAP and MMS, the user need not manually set the network configuration.
Internet pop-up box is automatically set when prompted, choose Yes.
Note: If you do not see the prompt box, click the title bar.

3.3 Main Screen
After the phone is on, the “Today” screen shows. Use the touch pen to select your option
3.3.1 The Start Menu
All the functions can be found in the Start menu. Click "Start" on the top-left corner of the screen with the touch pen to display the menu which includes shortcuts, general and major functions.

<table>
<thead>
<tr>
<th>ID</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Start menu</td>
</tr>
<tr>
<td>1</td>
<td>Status bar</td>
</tr>
<tr>
<td>2</td>
<td>Displaying area</td>
</tr>
<tr>
<td>3</td>
<td>Function buttons</td>
</tr>
<tr>
<td>4</td>
<td>Task manager button</td>
</tr>
<tr>
<td>5</td>
<td>Start Today</td>
</tr>
</tbody>
</table>

**Note:** All the figures in the manual are for reference only. They may be different from the actual display on your phone.

3.3.1.1 General functions
General functions are listed. Tap with the touch pen or press the navigation key to select an option. For more information on these functions, refer to the following sections.

3.3.1.2 Shortcuts
It shows the shortcut icons of the latest five functions performed, which may vary along with the use of your phone. Tap with the touch pen or press the navigation key to select an option.

3.3.1.3 Major functions
You can browse all the applications that have been installed, configure the phone, or get instructions on how to use the device.

Options are:
- Programs: view and use all the available features;
- Settings: configure functions of the phone;
- Help: View the online-help

3.3.1.4 The Status Bar
Icons in the status bar are displayed for working status, including battery charge level, signal strength, GPRS and Bluetooth. They’re listed below:

<table>
<thead>
<tr>
<th>ID</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>GPRS available</td>
</tr>
<tr>
<td>2</td>
<td>EDGE available</td>
</tr>
<tr>
<td>3</td>
<td>GPRS connected</td>
</tr>
<tr>
<td>4</td>
<td>EDGE connected</td>
</tr>
<tr>
<td>5</td>
<td>Unread message</td>
</tr>
<tr>
<td>6</td>
<td>New voice message</td>
</tr>
<tr>
<td>7</td>
<td>Connection is active</td>
</tr>
<tr>
<td>8</td>
<td>Synchronization in progress</td>
</tr>
<tr>
<td>9</td>
<td>Bluetooth enabled</td>
</tr>
<tr>
<td>10</td>
<td>Bluetooth voice gateway</td>
</tr>
<tr>
<td>11</td>
<td>A2DP</td>
</tr>
<tr>
<td>12</td>
<td>Multiple reminders</td>
</tr>
<tr>
<td>13</td>
<td>Wi-Fi connected</td>
</tr>
</tbody>
</table>
3.3.2 The display
You can see information about the phone on the display. Press the navigation keys or use the
touch pen to select an option.
3.3.3 Selection of Functions
The functions may vary with the phone's state and features.
3.4 SmartToday
![SmartToday screenshot]

Click on the icon SmartToday time into the clock and alarm settings interface, can be time, alarm
settings and other functions.
Click on the icon SmartToday, plug into the program interface, click on the "+" button you can
add plug-in program, insert the point of living go into the icon, you can remove the plug-ins.
Double-click the program icon into the resource management interface.
Click the Settings icon SmartToday enter the settings plug-in interface, click on the "+" button
can be set to add plug-in, insert the point of living go into the icon, you can remove the plug-ins.

3.5 Lock screen and keypad
Select [Device unlock] to lock the screen and the keypad. No operation is then allowed.
To unlock, click [Unlock] on the lower-left corner, and then tap [Unlock].
If a call comes in under the lock mode, you can answer it without unlocking the
telephone. It will remain to be locked after the call is over.

3.6 ActiveSync
With Microsoft® ActiveSync®, the data in your phone can be synchronized through a USB
plug-in with the PC.
ActiveSync® will make sure the information in the phone can be updated with that in the
PC.
3.6.1 Installation
Your phone has ActiveSync built-in while you need to install the software in your PC.

You should follow the prompts on the screen to install ActiveSync from the CD-ROM.
3.6.2 To synchronize with PC
By default, contact is IT OUTLOOK, calendars and tasks in the PC will be automatically
synchronized to your phone. You can use these information in your phone as in the PC.
However, you may select options to synchronize before plugging in the cable. And then
tap OK to proceed.

Follow the prompts on the screen and click Next to start. During the process, a sync icon
on the phone will keep rotating, and the sync progress and items are shown.
Upon the synchronization is done, the left soft key changes from "Stop" to "Sync". Press
the right soft key to check for the sync information. Press the left soft key again to start
another round of synchronization.

Note: If your PC runs Windows vista, you need to install Windows Mobile Device Center.
Refer to the user guide for Windows Mobile Device Center.

4. Call Features

4.1 Making a Call
A few options are available to make calls.
4.1.1 From the Display
On the standby screen, tap [Phone] or press the Send key to open the phone keypad;
Tap the keypad key and then tap [Talk] or press Send key to dial the phone number;
To redial, tap [Talk] or press Send key to dial if the phone number already appears on the
screen;
Tap [End] or press End key to end the call.

4.1.2 From Contact list
Tap [Contacts] on the lower-right of your screen to open the contact list. Select a contact and
then dial in one of the two ways:
1. Highlight the contact and then tap [Send].
2. Open the window displaying details of the contact; select one number (if there're several),
tap Call;

4.1.3 From Speed-dial
You may create a speed-dial number for the phone numbers in the contact list. To dial, press and
hold the key on the screen that corresponds to a speed-dial number (if the speed-dial number is
set with two digits, enter the "tens" digit and then press and hold the "units" digit).

To set a speed-dial number, try one of the following two ways:
1. Select an entry in the contact list; press the center key to view its details. If there are several
phone numbers, highlight one of them, and then select Add to Speed Dial... from Menu.
2. Select a speed-dial number in the setting page.

Hint "0" and "1" can not be used as speed-dial numbers; both digits are reserved by the
system.

2. Tap [Speed Dial] from [Menu] to display the speed-dial list; Select [New] from [Menu]
to show the contacts list, and then choose one of them.

4.1.4 From SIM card
All the records stored in the SIM card have a secret key (the key can’t be changed). To dial a
phone number, you only need to enter the secret key followed by "#".

4.1.5 From Call History
Press Send key at the main page to open the calling screen, tap [Call history] to show the call
records, including answered, unanswered and dialed calls. Highlight an entry and then press
Center key or tap Call.

4.1.6 From Short Messages
Scroll the highlight bar in the short message list, locate the person you are about to call, and then
press Send key. A message is then prompted for confirmation of the phone number, tap [Call] or
press Send key to start dialing.
4.1.7 Emergency Calls
Your wireless service provider programs one or more emergency phone numbers (such as 112), that you can call under any circumstances. As long as you are within the service area, you can make emergency calls even without a SIM card.

1.1.8 International Calls
Open the phone keypad, press and hold key "0", release and then enter prefix "+", input the country code, area code and the phone number, and then press Send key.

1.1.9 Dial Voicemail number
Voicemail is a type of network service. If you have enabled call forward to voicemail box, unanswered calls will be redirected so that the caller can deposit voice messages. Press and hold key "1" on the display, and then your phone will dial the voicemail number. Contact your network operator to obtain the voicemail number.

4.2 Answer a Call
When there's an incoming call, press the left soft key, Send key or tap [Answer] to answer it; press the right soft key, End key or tap [Ignore] to reject it.

4.3 During a Call
During a call, you may select an option on the screen or in the [Menu] for more functions. Note The availability of these features depends on the service provider and whether you have subscribed them.

4.3.1 Hold
If you tap [Hold] during a call, you and the party you are talking with can't hear each other any more. However, the call is not hung up. It will be retrieved after you tap [Unhold].

During a call, you may tap the lower-left part of your screen, and then enter another phone number on the keypad and press Send key. The first call will be on hold.

After the second call gets through, you may press Center key or tap [Swap] to switch between these two calls. But only the one you are talking with can hear you at a time; the one being on hold can't.

4.3.2 Mute
If you need to turn off the Mic for a while during a call, tap [Mute]. Then, you can hear the other party, but he/she can't hear you. Tap [Unmute] to restore.

4.3.3 Loudspeaker On
After the loudspeaker is on, the sound will be amplified.

4.3.4 Hands-free
Select [Turn Speakerphone On] in [Menu] to turn on Hands-free. Both of you can hear clearly without putting the phone on your ear. Select it again to turn it off.

4.3.5 Notes
You may make notes during a call. Tap [Note] to open the window as below, write your notes, and then tap [OK] to save it.
will be on hold. The other party in the first call can't hear you talking in the second one.
Tap [Swap to talk] with either party in turn. The one not in talking will be on hold automatically
and can't hear the other call. After you hang up one call, the other is then unhold. You may also
hang up both calls.

4.4.3 Conference Call
Your phone supports conference call with up to 6 parties involved. All five can hear when the
other one is talking.
To initiate a conference call,
1. Make or receive a second call during the first call;
2. After you are in both calls, select [Conference in Menu]; the ongoing call and the on hold call
make a conference. Repeat step 1 and 2 to add more parties.

3. If you need to talk privately with one of the parties in conference, select [Private in Menu]. A
list of the parties in the conference appears on the screen; select the one and then confirm. You
can talk with him/her while the conference call is on hold. Other parties in the conference call
can proceed normally.
4. During the conference call, press the End key to end the whole conference.
5. Contacts

You may view or update information of contacts. The contacts’ information can be saved in the SIM card or in the phone. Such information in the SIM card usually includes one name and one phone number, depending on the type of the SIM card and services). There can be much more stored in the phone contact’s name, multiple phone numbers, email address and mailing address, as well as other information such as birthdays and holidays. If you replace your phone while keeping the SIM card, data in the SIM card can still be available, while the data in the phone remains in it unless you can duplicate the data to the SIM card. Additional data will be lost if the capacity of SIM card is exceeded.

5.1 View Contact Details
A list of contacts is shown on the screen.
-Contacts are sorted in alphabetic order;
-Scroll the highlight bar to locate a contact for details;
-If there are several phone numbers for one contact, the numbers and their attribute are shown.

5.2 Edit a Contact
Select a contact from the list, and then tap [Edit] on [Menu].

5.3 Add New Contact
Tap [New] to add a new contact, fill in each item and then tap [OK]. The new contact will then be shown in the list.
If you are about to make an international call or a call with an extension, you may need to pause for a bit after dialing the phone number, and then continue to dial the extension or other following numbers. If it is the case, you have the option to insert a pause sign “p” from the menu between the phone number and the extension number. Insert one or more “p’s” depending on the length of the pause time. To dial manually after the pause, insert a Wait from the menu.
底蕴 You can add a contact during a call, or from the received text message or email, or from the call history.

5.4 Speed-dial for Contact
A one- or two-digit speed-dial number can be set for contacts stored in the phone. Press and hold the speed-dial number (for two-digit, press the “ten” digit and then press and hold the “units” digit) until it dials.

To set the speed-dial number, select the phone number in the page showing contact details, tap “Add speed-dial” in the menu, and then tap “OK”.
底蕴 The range for speed-dial numbers is between 2 and 99. 0 and 1 are reserved by the system.

5.5 Send Contacts via Bluetooth
With Bluetooth, you may send the information of contacts to other phones.
In the contact list, select [Send Contact] in the [Menu] and then tap [Send]. The phone will then start to search for Bluetooth device. After it’s been detected, tap [Send].
5.6 Delete Contacts
You may delete contacts either from the contact list or on the page showing details.

5.7 SIM Manager
Select Contact Admin from Programs. The contacts in the SIM card can be saved into the phone, and vice versa. It may take for a while to access contacts information in the SIM card. After it's done, the screen displays contacts in the phone with a number at the top-right corner.

5.7.1 Phone Contacts
1. If there's no contact stored in the phone, options for all other items are grey except setting and SIM.
2. If there's one or more contacts in the phone, you may copy all or some of them to the SIM card or delete all or some of them.

5.7.2 SIM Contacts
The contacts in the SIM card are allowed to save only one phone number. To copy a contact to the phone, choose "Mobile", "Home" or "Business".
1. If there's no contact stored in the SIM, options for all other items are grey except setting and phone.
2. If there's one or more contacts in the SIM, you may copy all or some of them to the phone or delete all or some of them.

6. Input Method

6.1 Simulation keyboard
When you start a program or select a field that requires text or numbers, Input Panel becomes available automatically. Input Panel provides various input methods which is available on your device, including Block Recognizer, Keyboard, Letter Recognizer, and Transcriber. By default, the Input Panel icon appears on the menu bar to indicate which input method is currently selected. The Input Selector arrow (shown at the right side of the Input Panel icon) opens a list of available input methods.

Show or hide Input Panel
Tap the Input Panel icon on the menu bar.
Example:

<table>
<thead>
<tr>
<th>Icon</th>
<th>Input method</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The on-screen keyboard.</td>
</tr>
<tr>
<td></td>
<td>Letter Recognizer or Block Recognizer.</td>
</tr>
<tr>
<td></td>
<td>Transcriber</td>
</tr>
</tbody>
</table>

Input Panel (Keyboard)

Input Panel icon  Input Selector arrow

6.1.1 Use the Keyboard
To enter text, symbols, and numbers, you can use the standard on-screen Keyboard.
Use the standard on-screen Keyboard
The on-screen Keyboard is available when text entry is possible. You can enter text by tapping keys on the keyboard that are displayed on the screen.

1. In a program, tap the Input Selector arrow, and tap Keyboard.
2. Enter text by tapping keys on the on-screen Keyboard.

Enlarge the on-screen Keyboard
1. Tap the Input Selector arrow, then tap Options.
2. In the Input method list, select Keyboard.
3. Tap Large Keys.

6.1.2 Use Letter Recognizer
With using Letter Recognizer, you can write individual letters, numbers, and punctuation, which can be converted into typed text.
1. In numbers, and symbols in the designated writing area.
Enter capital letters by writing in the ABC (left) area of the box.
Enter lowercase letters by writing in the abc (middle) area of the box.
Enter numbers by writing in the 123 (right) area of the box.
Enter punctuation and symbols by tapping in either area of the box and then writing the desired character.

Note Letter Recognizer is available only when text entry is possible.

Tip For help with writing characters with Letter Recognizer, tap the question mark near the writing area.

6.1.3 Use Block Recognizer
With Block Recognizer, single stroke can be used to write letters, numbers, symbols, and punctuation, which can be converted into typed text.

1. In a program, tap the Input Selector arrow, and then tap Block Recognizer.
2. Write characters, numbers, and symbols in the designated writing area.
Enter letters by writing in the ab (left) area of the box.
Enter numbers by writing in the 123 (right) area of the box.
Enter symbols and punctuation by tapping in either area of the box and then writing the desired character.

Note Block Recognizer is available only when text entry is possible.
Tip For help with writing characters with Block Recognizer, tap the question mark near the writing area.

6.1.4 Use Transcriber
Transcriber is a handwriting recognition program that allows you to write in cursive, print, or a combination of both. Transcriber works transparently in the background of programs, recognizing words with its integrated dictionary. When Transcriber is turned on, it interprets stylus movement anywhere on the screen as handwriting input. For more information about using Transcriber, see Help on your device.

Start Transcriber
1. Start a program that accepts user input, such as Word Mobile.
2. Tap the Input Selector arrow, and tap Transcriber. The Transcriber introductory screen appears.

6.1.4.1 Write using Transcriber
1. In a program, position the cursor where the text should be appeared.
2. Use the stylus to write anywhere on the screen. The handwriting will be converted to text shortly after you lift the stylus from the screen.

6.1.4.2 Enter punctuation and symbols
Transcriber comes with an on-screen keyboard that provides an easy way to add punctuation or a special symbol to existing text.

In a program, tap on the Transcriber toolbar. The keyboard remains visible the button is tapped again.

Tips To reposition the keyboard, tap and hold the title bar, then drag to the desired location. When no text is selected, you can also open the keyboard by doing the

Gesture.

6.1.4.3 Edit text
1. In a program, draw a line across the text which is required to edit.
2. After you lift the stylus from the screen, the line will disappear and the selected text will be highlighted.
3. Do either of the following actions:

6.1.4.4 Rewrite the text.
Use gestures to capitalize letters, insert a space, and so on. For information about using gestures, see “Transcriber Gestures” in this chapter.

6.1.4.5 Transcriber Gestures
Use quick strokes of the stylus to edit your text or to insert returns, spaces, or tabs.
Tip Enter, Space, and Backspace buttons can also be used with the Transcriber toolbar.

<table>
<thead>
<tr>
<th>Do</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insert a paragraph return at the cursor. The horizontal portion of the gesture must be at least two times longer than the vertical portion.</td>
<td></td>
</tr>
<tr>
<td>Insert a space at the cursor. The horizontal portion of the gesture must be at least two times longer than the vertical portion.</td>
<td></td>
</tr>
<tr>
<td>Move the cursor one space back and erase any text. Do the gesture by drawing a line from right to left.</td>
<td></td>
</tr>
<tr>
<td>Open the menu of alternate words if a word is selected or the on-screen Transcriber keyboard if no text is selected. Do the gesture by drawing a line straight down and back up.</td>
<td></td>
</tr>
<tr>
<td>Change the capitalization of a selected letter, word, or block of text. Do the gesture by drawing a line straight up.</td>
<td></td>
</tr>
<tr>
<td>Undo the last action. Do the gesture by drawing a line straight up and back down.</td>
<td></td>
</tr>
<tr>
<td>Copy the selected text. Do the gesture by drawing a line from left to right and back.</td>
<td></td>
</tr>
<tr>
<td>Cut the selected text. Do the gesture by drawing a line from right to left and back.</td>
<td></td>
</tr>
<tr>
<td>Paste copied or cut text. Do the gesture by drawing a line from the lower left of the screen diagonally up and down on the right and back down to the right.</td>
<td></td>
</tr>
<tr>
<td>Insert a tab. The horizontal portion of the gesture must be at least two times longer than the vertical portion.</td>
<td></td>
</tr>
</tbody>
</table>
6.1.4.6 The Transcriber toolbar
The Transcriber toolbar, which appears at the bottom of the screen when Transcriber is open, provides easy access to several tools, Enter, Space, Backspace buttons, Left and Right arr

<table>
<thead>
<tr>
<th>Tap</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Open the Options dialog box, where you can set options such as writing direction, text entry, and shorthand.</td>
</tr>
<tr>
<td>4</td>
<td>Open Letter Shapes, where you can set your personal writing styles to maximize recognition.</td>
</tr>
<tr>
<td>5</td>
<td>Use the miniature keyboard to quickly enter numbers, punctuation, and other symbols.</td>
</tr>
<tr>
<td>6</td>
<td>Change the character recognition mode.</td>
</tr>
<tr>
<td></td>
<td>• A mode: This is the default for optimum handwriting recognition.</td>
</tr>
<tr>
<td></td>
<td>• 123 mode: Numbers and some letters are allowed and the calculator is activated.</td>
</tr>
<tr>
<td>7</td>
<td>A mode: All letters are automatically capitalized.</td>
</tr>
<tr>
<td></td>
<td>If you are in A or 123 mode, recognition returns automatically to the default mode once you lift the stylus.</td>
</tr>
<tr>
<td>8</td>
<td>Insert a space at the cursor.</td>
</tr>
<tr>
<td>9</td>
<td>Insert a paragraph return at the cursor.</td>
</tr>
<tr>
<td>+</td>
<td>Move the cursor one space to the left.</td>
</tr>
<tr>
<td>-</td>
<td>Move the cursor one space to the right.</td>
</tr>
<tr>
<td>0</td>
<td>Move the cursor one space back and erase any text.</td>
</tr>
<tr>
<td>7</td>
<td>Open Transcriber Help.</td>
</tr>
</tbody>
</table>

7. Messaging

You may edit, send and receive text messages, MMS or emails.

7.1 Text Message

The service for text message is offered by your service provider. Wireless subscribers can send and receive brief text messages. Before sending the first text message from your phone, make sure the number of SMSC has been set. Contact your service provider for the local number.

7.1.1 Read Text Messages Messages

'Tap 5' and then select [Message]. By default, the text message inbox appears. The message list displays part of the text. In the Inbox, tap Received to sort text messages.

To open a message, tap it with the touch pen, or press the navigation key to scroll the highlight bar and then press the Center key. Tap Menu for other options.

7.1.2 Edit Text Message

In the Inbox, tap Menu, select Add to open the editing box. Enter the recipient's phone number in the "To" box, or select Add Recipient... in the Menu and then choose a phone number. Your phone supports group sending to multiple recipients.
7.2 Outlook

Your phone can send and receive emails as long as your service provider supports this feature. Connect the phone with your PC through a USB cable and use ActiveSync to synchronize with the Outlook.

7.2.1 Add New Email Account

Your phone supports POP3/IMAP4.
Follow the steps shown below. If you have any questions, contact your service provider.
To set up a POP3 mailbox,
- Select [Start] -> [Messaging] -> [New E-mail Account]

- Enter your Email address;
- The phone will try to set up the Email account;
- Select your provider;
- Enter your name and the account display name;
- Specify the server addresses for sending and receiving Emails. You may obtain these addresses from your provider;
- Enter your name, Email address and password;
- Enter the server address for sending Emails;
- Tap [Option] on the last screen where you can specify the time interval to connect and check for new mails;
- To send an Email, you are required to select ID verification;
- Tap [Review all download settings] on the last screen where you can specify the time interval to connect and check for new mails; tap [Finish] exit;
- Tap [Send/Receive] in the [Menu] to receive new Emails and send the Email(s) in the Outlook.

7.2.2 Send Email

Before you send or receive the first Email from this phone, set up your account (refer to settings) and the network (it's ready with default values).
1. In Outlook, tap New to edit a new Email.
2. Enter the recipient's email address. If the contact's information contains the email address, you may tap Add Recipients in the Menu. Multiple recipients can be added.
3. After entering the email address and the subject, press the navigation key to move the cursor to the editing box. To write an Email, refer to Input method
4. After compiling the Email, tap Send to move it to the Outbox; select Send/Receive in the Menu before it can be actually sent out. By default, a copy will be kept in your items.

7.2.3 Send Email from Outlook

If your service provider or the SIM in your phone does not support Email, you may send it through Outlook on your PC that has access to the Internet.
1. Compile an Email in Outlook E-mail and then tap Send. The Email is kept in the Outbox.
2. Punch ActiveSync in your PC, and connect your phone to the PC through a USB cable.
3. After the PC has detected your phone, it shows the connection on the screen. Tap Next.
4. On the item selection screen, select E-mail and then tap Next until finish.
5. The synchronization starts. After it's done, the Email(s) in the Outbox are transferred to the Outbox in Outlook.
6. Press Send/Receive to Outlook to start sending.

7.3 MMS

MMS contains text, pictures, audio and other multimedia that can be transmitted instantaneously between mobile devices, or between mobile device and the Internet. Before sending or receiving an MMS, configure the MMS center:

http://mms@internet.com

Edit and send MMS

Tap Menu and select New to open the editing box. You can customize the template or choose favorite send MMS, MMS to open the editor interface. Options include BCC, CC, To, Subject, Insert Image or Video, Audio and Insert Text.

Enter the recipient's phone number in "To:" or click on the "recipient" to enter the contact list, and then select the contact list. Contact your phone supports group sending to multiple recipients. Specify BCC, CC and Subject, tap Insert Image or Video, Insert Text or Insert Audio, depending on your choice. To discard the message, select Cancel Message in the Menu.

Select [Add Recipient] in Menu to display the contact list (of both the SIM card and the phone), and then choose a contact or phone number. The contact's name will then automatically be inserted into “To”. Of course, you can also choose to contact the lower right corner of the menu click interface to create a new contact.

Select Insert in the Menu, the sub-menu contains Image or video, Audio, Record Audio, Text, Font, Font, Templates and Attachment. Select one of them to display the screen for file selection. If the file list is empty, you may create a new one.

Select Priority in Menu choose high, normal, low priority.

From the Menu in the MMS can also choose a recipient's Insert any text click mobile phone's features have been canceled message. Process each of which there are specific operations.

After editing, tap Send.

7.3.1 Change MMS settings

Check your device to see if it is configured with your wireless service provider's MMS settings. If the MMS settings are not yet configured on your device, you can add the settings while composing an MMS message.

To configure MMS message settings:

1. Tap Start->Messaging.
2. Tap Menu->Options->MMS.
3. Tap MMS Profiles.
4. Tap NEW.
7.5 Folders for Messaging and Email

Drafts, Inbox, Outbox, Sent Items, Deleted Items

- Drafts: To store messages to be sent later;
- Outbox: To store messages failed to send out;
- Inbox: To store received messages;
- Sent Items: To store messages already sent out;
- Deleted Items: To store messages deleted from other folders. Messages deleted in this folder will be permanently removed.

Note: To effectively use the storage space, remove old messages in Sent Items regularly.

8. Multimedia

8.1 Windows Media Player Mobile

The built-in Windows Media Player® Mobile can play audio and video files stored in the phone or the storage card.

8.1.1 Play

Tap \( \text{ } \) and then select \text{Windows Media}. The default screen shows the media library. Select the file to play by type, tap \text{Back} to open the window as shown below, and then select \text{Now Playing} to display the playlist.
8.1.3 Library
All the audio and video files are stored in the library. You may select and add one or more files to the play list.

If you want to check audio or video files stored in the SIM card from the library, tap Library and select Storage Card.

On the main page of library or folders, tap [Menu] to select options to process files in the library.

8.1.3.1 Update Library
If there are additional media files, you need to update the library. Otherwise, the new files can’t be located in the library.

In the library, select Update Library… in [Menu]. The new files will then be automatically searched and added into the library.
8.1.3.2 Play from Library
You may select a file in the library and then play. Scroll the highlight bar in the library with the navigation key, locate a file, and then press the left soft key or the Center key.

8.1.3.3 Add File into Playlist
Windows Media Player can only play files added into the Now Playing playlist. After the library has been updated with new files, and if you want to add them into the playlist, locate the files in the library folder using the navigation keys, select Add to List in the Menu to add them into the Now Playing playlist. If you have selected a folder in the library, tapping Add to List will add all the files in the folder into the playlist.

8.1.3.4 Delete from Library
Locate the file to be deleted, select Delete from Library, tap "Yes" to remove it from the library and the phone; or tap "No" to remove it from the library only.

8.1.4 Options
Select Options for settings of the player.

8.1.4.1 Playback
Options for playback:
Show time as
The time displaying mode

8.1.4.2 Video
Options for screen displaying mode:
Play video in full screen
Never Play in window only;
Only when oversized Play video in full screen only if the resolution of the file is larger than that of the screen;
Always Always play video in full screen
Scaling to meet the window
If the resolution of the file is larger than that of the screen, scale the video size to fit the screen.

8.1.4.3 Network
Select the connection speed for better audio and video effect.

8.1.4.4 Library
In this feature you can set it in the media library on the screen to start player.

8.1.4.5 Skins
You can choose different skins for the player.

8.1.4.6 Buttons
You may re-define the function for buttons in Windows Media player. Highlight the button you need to re-define, select "Assign", and then tap the button of new definition by following prompts. Or, tap "Reset" to restore default settings.

8.1.5 Supported File Formats

<table>
<thead>
<tr>
<th>Video Format</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Windows Media Video</td>
<td>.wmv</td>
</tr>
<tr>
<td>MP4</td>
<td>.mp4</td>
</tr>
<tr>
<td>H.264</td>
<td>.mp4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Audio Format</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Windows Media Audio</td>
<td>.wma</td>
</tr>
<tr>
<td>WAV</td>
<td>.wav</td>
</tr>
<tr>
<td>MP3</td>
<td>.mp3</td>
</tr>
<tr>
<td>MIDI</td>
<td>.mid, .midi</td>
</tr>
<tr>
<td>AMR Narrow Band</td>
<td>.amr</td>
</tr>
<tr>
<td>AMR Wide Band</td>
<td>.amr</td>
</tr>
<tr>
<td>AAC, AAC+</td>
<td>.mp4, .m4a</td>
</tr>
<tr>
<td>MP3G Audio</td>
<td>.mp3, .m4a</td>
</tr>
</tbody>
</table>

8.2 Camera

8.2.1 Cautions in using Camera
The camera included with your phone is produced and assembled with superior and high precision technologies. However, you should pay particular care when shooting pictures in dimly lit areas to avoid the amount of impurities (e.g., white lines, bright dots, dim dots, etc.). Fingerprints, debris or oil present on the lens may result in difficulties in focusing or obscurities in picture quality. Before taking pictures, clean the lens with a lens tissue for optimal results. Exposure to high temperatures may result in extremely poor quality picture output. Exposure to sunlight may change colors of the built-in color filter which may lead to poor color quality picture output.
Excess motion while focusing may result in poor quality picture output.
Do not aim directly into the sun or light source to avoid poor quality picture output.
Use caution when taking pictures of copyrighted or restricted materials. Even though some pictures are purely for personal use, laws with regard to photo reproduction may protect entertainment events and similar scenarios. When in doubt, ask or look for posted signage.
Use caution to protect others’ privacy while shooting pictures with your phone.

8.2.2 Shooting photos
Enter the Camera mode by pressing the Camera key or selecting Camera from the Start. The screen shows the picture captured by the camera. Press the Center key or the Camera key to shoot.
If you select not to preview after shooting, the system will save the photo automatically and returns to the shooting screen.
If you select to preview after shooting, the system opens the preview screen where you can save or delete the photo.
To shoot photos for a tiny object or an object close to the camera, select Macro for better quality.

8.2.3 Shooting a Video Clip
This phone supports video recording. You need to change to its shooting module when you prepare to shoot a video.
• Tap Mode icon on preview screen. Select Video to switch to video mode.
Now press Center key or Capture key to start shooting.
Length of 30-second, 60-second and no-limit can be selected. Video length of unlimited is determined by the capacity of memory.

8.2.4 Where photos and video files are stored
By default, all photos and video files taken are saved to the phone. However, to ensure that there is always enough space for the system to run other applications, we suggest you save photos and videos to your storage card.
Perform the following to change the store position:
• First, be sure that a storage card has been inserted into the phone.
• In the shooting screen, select Setting > Storage.
• Change Save to storage card and then tap OK.

8.2.5 Options
Tap icons on Preview screen to set various aspects of the camera options
• Zoom Select different levels of lens focus.
• Brightness Select a brightness level
• Album View pictures and videos
• Exit Exit from camera feature
• Mode Click the mode icon to switch between photo and video mode
• Portrait Click the portrait icon to change the shooting time

8.3 Radio
Select FM Radio in Programs.
The following window shows:

<table>
<thead>
<tr>
<th>1</th>
<th>2</th>
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<tbody>
<tr>
<td>3</td>
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<td>8</td>
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<td>9</td>
<td>10</td>
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<tr>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>13</td>
<td>14</td>
</tr>
</tbody>
</table>

- Burst: Click the Burst icon to change the number of continuous shooting.
- Tap icons on Preview screen to set various aspects of the camera options.
- Settings: Set the angle, focus, and light sensitivity.
- Storage: Set the storage location.
- Environment: Suggested environments and their respective effects.
- Adjust: Select different shooting effects for the photo.
- Capture Setting: Set properties and parameters.

1. Switch group
2. On/Off
3. Volume
4. Language/Loud speaker
5. Camera frequency
6. Camera Apg
7. Camera channel
8. Menu
9. Volume
10. Recording frequency by 0.1MHz
11. Switch recording frequency channels
12. Switch high/low frequency channels
13. Interface frequency: 0.1MHz
8.3.1 General
You have to plug in the earphone before opening the main screen.
Two groups of channel can be saved, with 12 channels in each of them.
It supports features such as auto search, search a channel, volume adjustment, mute, frequency
fine-tune, frequency setting, switch sound track and loud speaker.
Tap the button on the top-right corner to minimize it.

8.3.2 Auto search
Tap "3 search" to start searching channels.
Channels will be saved in the current group, channels already in the group will be cleared.
Up to 12 channels can be searched, and the search will stop.
To search for higher-frequency channels, tap "12 Search higher-frequency channels".

8.3.3 Listen
Tap one of the channels (1-12) to start listening.
The current frequency, current group and current channel are shown as in the figure above "5",
"6" and "7".

8.3.4 Fine Tune
You may fine-tune the radio frequency.
Tap "10 Reduce frequency by 0.1MHz" or "13 Increase frequency by 0.1MHz".
After tuning, "7 Current channel" shows nothing since the current frequency is different from the
one saved. Press and hold any channel button to save the frequency into it.

8.3.5 Search a Channel
Tap "11 Search lower-frequency channels" or "12 Search higher-frequency channels" to start
searching until one channel found.
After stop searching, "7 Current channel" shows nothing since the current frequency is different
from the one saved. Press and hold any channel button to save the frequency into it.

8.3.6 Sound
"4 Earphone/Loud speaker"
"8 Mute"
"9 Volume" level 0-8 (default is 4)

8.3.7 Frequency Setting
Select Menu -> Setting, and then specify a frequency (in Mhz).

8.4 Recorder
You can through recorders to record your favorite sound, and set it to Incoming Call Ring,
Alarm, and Message Remind sound.
Tap "F", select Programs, tap Recorder, you can enter recorder screen, and tap the bottom
left corner of the "Rec" and started recording. You can [pause] the record via tapping Pause,
and you also can stop it by tapping Stop, the file will be saved automatically.
Tap [menu] select [save to storage] or [save to memory]. The recording will be automatically
saved in the choice of the path.

Long tap a item in the record file screen, a menu will pop up, and it display: Play, set as
ring (including set incoming Call Ring, Alarm, and Message Remind) and property.
In the record file screen, select a file, tap [Menu] we can see : record, set as ring, play, stop,
file explorer, and property.

Note: During recording, the record will be stop and saved automatically when there is
incoming a call , alarm/notifications or low battery remind.
During recording, if incoming a message, the record will continue, the icon will display
in title bar and there will have vibration remind.
During recording, if Memory is low, the record will be stop and saved automatically, and
the remind will pop up in the screen.
8.5 Pictures and Videos
View the images in the phone and the storage card, save one of them as the background, or send it to others.

8.5.1 View Pictures
Tap "Pictures and Videos" to display the list of pictures stored in the phone and storage card. Tap a picture to open it. Press the left or right navigation key to view the previous or the next image.

8.5.2 Options
The following options are available in the Menu:
- Send To send the image in an MMS or Email;
- Wireless exchange To send the image to others device via Bluetooth;
- Save as contact To set a picture as an icon representing a specified contact.
- Delete To delete the image;
- Edit To edit the image;
- Slide show To view the images as a slide show;
- Save as "Today" background To set the image as the desktop background;
- Go to other directories;
- Tools - To view the details of the image and sort pictures.
- Send to your space To send the image to a shared space on the Internet.

8.6 Java
This phone supports JAVA applications. Tap \( \text{Programs} \) and then \( \text{Java} \). All the JAVA applications show.
You may select the installation path or other operations in the menu.

8.7 Games
Mobile phones have built-in games: Bubble Breaker, Solitaire, Marble Gamer.
8.7.1 Bubble Breaker
The objective is to align same color bubbles to form large blocks of bubbles before bursting them. The more bubbles you have in the block before they are burst, the greater number of points you will receive. To burst a bubble, the bubble must be connected to other similar bubbles on the playing board. If you select a bubble that is connected, those connected bubbles will be highlighted and a new bubble will pop up, displaying that block’s potential bubble points. Click your selection again to burst the bubbles.

8.7.2 Solitaire
The objective is to move all the cards in ascending order, from Ace to King, in the four suit stacks at the top. Use the touch pen to drag and drop the card, or turn the cards facing down.

8.7.3 Marble Gamer
Game Objective: To be swelling gray red marble to move to the location of the marble.
Game approach: First, set the Motion Sensor balance-oriented mobile phone that is where the marble rolling.

9. Programs

Find all the programs in your phone from Menu -> Programs. Tap $\text{Menu}$ and then $\text{Programs}$.

9.1 Office Mobile
You can compile Word and Excel files, or open a PowerPoint file (you may edit a PowerPoint file in certain circumstances). Tap $\text{Office Mobile}$, from $\text{Start}$ Choose Word mobile, PowerPoint Mobile or Excel Mobile.

9.1.1 Word Mobile
In Word Mobile, choose a file to open. Tap $\text{All Folder}$ and find a file from those folders. Tap $\text{New}$ to create a new file.
You can use Word files in several ways, including txt, doc, and .xlsx. If you need the toolbar, tap View on the editing screen, and then select Toolbar. After completing, tap \( \text{to save and exit.} \)

9.1.2 OneNote Mobile

Tap \( \text{to select OneNote Mobile from Programs} \) and then tap OneNote Mobile. In OneNote Mobile, choose a file to open. In the OneNote file list, tap \( \text{New} \) to open a new note. If you need the toolbar, tap View on the editing screen, and then select Toolbar. In OneNote Mobile, you can insert picture and sound recording. After completing, tap to save and exit.

9.1.3 Excel Mobile

Using Excel to create a spreadsheet or to open and edit an Excel file from your PC. Tap \( \text{to select Office Mobile from Programs} \) and then tap Excel Mobile. In Excel Mobile, choose a file to open. Tap \( \text{File} \) and find a file from those folders.

9.1.3.1 New

In Excel file list, tap \( \text{New} \) to open a new spreadsheet. Excel Mobile contains basic tools, such as equation, function and filter. If you need the toolbar, tap View on the editing screen, and then select Toolbar. After completing, tap to save and exit.

9.1.3.2 Skills

Here are a few suggestions in case you need to use Excel Mobile to create a large file: View in full screen. Tap View on the editing screen and then select Full Screen. Tap it again to cancel Full screen. Select Zoom to scale your spreadsheet to a proper size. Use Split to display different editing areas. Select (Split in View) drag the split box edge to a proper position. Select (Remove Split in View) to restore. You may freeze the split pane so that its column and row number can be seen while scrolling. After splitting, select Freeze Panes in View. To unfreeze, select (Unfreeze Panes). You can hide the rows or columns in the spreadsheet. Select a cell in the column or row you are about to hide, select (Format in the Menu) choose row or column, and then tap (Hide) in the submenu. Follow the same steps and select (Unhide) to restore.

9.1.4 PowerPoint Mobile

In PowerPoint Mobile, the system shows a list of slides stored in the phone. Use the touch pen to select and open a file to play it in full screen. During the play of slides, tap to open a menu.
9.2 Internet Explorer
Using Internet Explorer (IE), you can connect your phone to the Internet or network-based applications. Your phone supports connection to the Internet via a common data call, or surfing the Internet through GPRS on a GSM network. Deploying any of these powerful functions keeps you connected to the world at any given time.
To connect your phone to a network with IE, you need to:
Make sure that your SIM card supports Internet connection. Contact your service provider for confirmation.
Subscribe data or GPRS service from your service provider.
Set up the functions for IE on your phone.

△ Note The ability to access WAP depends on the service provider and whether you have subscribed the service.

9.2.1 Starting Internet Explorer
Tap and then select Internet Explorer.
The system will connect to the homepage.
You may enter a website address in [Address Bar] and then tap the green arrow or press the Center key.

9.2.2 Menu
While online, tap Menu for the following options:

Zoom Out - Zoom out the page for displaying web pages;
Home Page - Go back to the homepage;
Go to Web Address - To enter a website address in address bar;
Favorites - To open the list of your favorites;
Add to Favorites - To add a new entry, such as a website name or address and the folder's name;
Forward - To go to the next webpage;
Refresh - To reload the webpage;
9.3 Windows Live
Tap and then select Windows Live|Programs.

9.3.1 Messenger
Chat with your friends with Messenger. You need to have an account of MSN, Hotmail or Yahoo.

9.3.2 Sign in
Set up your user name and password before signing in to Messenger.
Tap Sign in,
Enter your email address and password, and then tap Sign in again.
Send a Message
After logging in to MSN, select a friend online; a dialog box appear. You can send your messages now.

9.3.3 Add Participants
While you are chatting with a friend, you may invite another one.
Select [Menu]→Options→Add participants and then tap Add.
While there are several people in chatting, select [Menu]→Find all conversations to go back to the friend list. You may select a friend for a private conversation.

9.3.4 Block and Unblock Contact
After you have blocked a contact, he/she can't view your online status or send you instant messages.
Select the contact to be blocked from the list, and then select [Menu]→Block. Select Unblock to restore.

9.3.5 Change Online Status
Select [Menu]→Online Status, choose a status from the list, and then press the Center key.
Note: You can change your online status only after you have signed in to MSN.

9.3.6 Hotmail
You can compile or read your Hotmail.
Refer to Messaging for editing, sending or receiving Emails.
Write a new Hotmail
You may open the editing screen.
Refer to Messaging for editing and sending Emails.

9.3.10 Live Mobile Homepage
Select to go to Live Mobile homepage.

9.3.11 Windows Live Help
Select to get help on Windows Live.

9.4 ActiveSync
With Microsoft's ActiveSync, the data in your phone can be synchronized through a USB cable or Bluetooth with the PC.
ActiveSync will make sure the information in the phone can be updated with that in the PC.
You should follow the prompts on the screen to install ActiveSync from the CD-ROM to your PC.

9.4.1 Use ActiveSync

9.4.1.1 Sync with PC
1. After having ActiveSync installed, connect your phone through a USB cable to the PC.
2. Follow the on-screen instructions to establish the relationship between the PC and the phone.
The synchronization process will start automatically when the relationship has been established.
Outlook Contacts, Appointments, Tasks, E-Mails, etc. will be synchronized to the phone.
3. “Standard partnership” allows synchronization and transmission of data between your phone and the PC, while “Guest partnership” can be selected if you want to only transmit information.
4. On ActiveSync status window, click “Sync” to start the sync process, or click “Stop” to end syncing.

⚠️ Note By default, not all the Outlook information will be synchronized. You have to select from the available options.

9.4.1.2 Sync with Server
Before synchronization, contact your administrator or service provider for such information as the server name, username and password.
1. From the ActiveSync screen, select "Menu" — Add Server Source.
2. Enter the mobile information server's address in Server Address.
3. Enter User name and Password.
4. Enter the domain name of your Exchange server in Domain.
5. Press "Done", and then press "Synced".

⚠️ Hint After setting up a relationship between the phone and the PC, you may connect the server remotely.

⚠️ Note The password is case-sensitive.

9.4.2 Synchronization

9.4.2.1 Synchronizing Inbox
By default, only the mails (each with the first 500 bytes) in Inbox on the PC or the server that were received in the latest three days will be synchronized. To read the complete email, you have to download it.
Mails in the phone and mails in the PC are in-sync. For example, deleting a mail in the phone or in the PC will have the mail deleted in the PC or in the phone during the next-time synchronization.
To synchronize mails in other folders or directories, select them in the phone.

⚠️ Note Text messages and MMS cannot be synchronized.

9.4.2.2 Synchronizing Appointment
You can synchronize Appointments in the phone with those in Outlook or the Mobile Information Server 2002 (or higher) on the PC.
By default, only the Appointments in the past two weeks and the future appointments will be synchronized.

9.4.2.3 Synchronizing Contacts
All contacts are synchronized by default.
Adding or deleting a contact in the phone or in the PC will have the same result in the PC or in the phone.

9.4.2.4 Synchronizing via Bluetooth
Via Bluetooth, your phone can connect and synchronize with other mobile devices or PCs.

9.4.2.5 Installing Software on the phone
You may use ActiveSync to install software on the phone from your PC.
1. Connect the phone and the PC through ActiveSync;
2. Run the setup file in the PC;
3. Select a setup path in the phone, and then start installing. If there's a storage card, the system will alert you to choose a location.

9.5 Calendar
Use Calendar to remind you of meetings and anniversaries, and to keep track of your tasks and other notes.

9.5.1 Calendar Views
Tap "Day" and then select "Calendar" to display an appointment list.
Tap "Day" to switch among "Day", "Week", "Month", "Year", and "Agenda".

9.5.2 New Appointment
Tap "Menu" — "New Appointment" and then create an appointment reminder.

9.5.3 Settings
Select Options in the menu to change the settings for your calendar.

9.6 Tasks
Use Task to track what you have to do. Most of the tasks come from Microsoft Outlook after synchronization.

9.6.1 Synchronizing Tasks on PC
To synchronize Microsoft Outlook's Task entries from your PC to your phone, launch ActiveSync, and connect your phone with the PC through a USB cable. The system will automatically start synchronizing.
Tap a task entry to view its details.

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9.6.2 Adding a Task on your phone
Fill in details, tap [ ] to save and exit.

9.7 Notes
You may take Notes or voice Notes.
Tap [ ] , select [Program] -> [Notes] to display a list of notes in the phone; tap [Name] to change the sorting type.
Tap a file in the list to open it.
Tap [All Folders] to search for a file in those folders.

9.7.1 New Notes
Tap [New] to create a new note.
To write a note, you may either use the build-in IME, or draw with the touch pen (select [Menu] -> [Draw]).
Tap [Menu] -> [Draw again] to cancel drawing.
Tap [Menu] -> [Undo Typing] to remove the last character; tap [Redo Typing] to store.
After compiling, tap [ ] to save and exit.

9.7.2 Adding Voice in Notes
Tap [Menu] -> [View Recording Toolbar] tap [ ] to start recording. Tap [ ] to stop.
After recording, [ ] shows in the note. Tap it to playback.

9.7.3 Creating Voice Notes
To create a voice note, tap [Menu] -> [View Recording Toolbar] and then record.

9.8 Internet Sharing
After the phone connects to the PC through a USB cable, it can work as an external Modem.

1. Internet Sharing
Select [Start] -> [Program] -> [Internet Sharing] and then choose PC connection and Network connection.
But first, you have to make sure your phone can access the Internet.

- **Note**: To connect via Bluetooth, use a Bluetooth adapter.
- **Note**: Disable the network connection on your PC before using the connection through the phone.
- **Note**: While the Modem mode is on, synchronization is disabled.
- **Note**: The availability of modem function depends on your service provider.

9.9 Calculator
You can make calculations including addition, subtraction, multiplication, division and percentage.
Enter the numbers and operator on the panel, and tap "=" to have the result. "C" key can be used to clear the input number or the result.

9.10 Search
You can quickly search any files in the phone.
Enter the file name and select the file type, and then tap [Search].

9.11 File Explorer
You can manage files in the phone. However, it's recommended not to modify or delete system files.
Options are available to change the displaying mode and system operation.
9.12 Getting started
You can realize some modules function in the phone, include the following function: make a call; set date and time; set up e-mail; set up a device password; set up a bluetooth headset; set background; set ring tone; transfer music; add/remove getting started.
You can tap one item/view, or press left soft key, then enter the option function describe interface.

9.13 Task Manager
Task Manager displays detailed application about all running processes, this program will be useful to those looking for an extra layer of system protection. You can look for and end the program.
Select start->program->Task Manager, then tap menu, you can switch to or end all tasks, view applications or processes; sort by memory or CPU name.

10. Settings
Tap and then select Settings.

10.1 Personal
In Personal, you can customize your phone.

10.1.1 Owner Information
Specify your name, telephone number, Email and other information.

10.1.2 Today
Select a theme for your device and items on the Today screen.

10.1.3 Sounds & Notifications
Specify the sound and notification for events, programs, screen taps and hardware buttons.

10.1.4 Buttons
Define the button for programs for quick launch.
- In Program Buttons, select a button, assign a program, and then tap .
- Select “Camera” in “Select a button”, assign a program, and then tap .
- Now, press the Camera key to quickly launch the program.
- If the screen scrolls too fast or too slow, change it in Up/Down Control.

10.1.5 Phone
Phone
Select the ring type and ring tone, or choose whether to have buzz sound when pressing keys.

Security
You can require PIN when the phone is used, and change PIN/PIN2.

Services
Get settings for Call Barring, Caller ID, Call Forwarding, Call Waiting, and Voice Mail and Text Messages

**Note** Call Forwarding needs network support and you need to subscribe this service. Consult your service provider for details.

**Note** After enabling Call Barring, you are required to enter the barring code every time. Contact your service provider for the barring code. Three consecutive incorrect inputs of the barring code will result the lock up.

**Network**
Find out the network serving your phone; or tap [Find Network] or [Set Networks] to list other available networks.

**Fixed Dialing**
A service feature that allows users to restrict their outgoing calls and messages to selected phone numbers, included in a fixed dialing list. Once the service is activated the user can only call and send messages to the phone numbers from the list. The capacity of the fixed dialing list depends on the capacity of the SIM card. The list is protected by a PIN code.

Tap Menu→Add: input number(s) (can add multiple numbers), then tap Done; you can add number to fixed dialing.

Enable fixed dialing. In fixed dialing screen, select enable fixed dialing and tap Done. It will remind you to input pin2 code. The fixed dialing will be set successfully when you right input pin2 code.

If you want to change the number, you should enter into fixed dialing screen again and tap Menu→Edit. If you want to delete the number, you should tap Menu→Delete, and the number will be deleted.

If you tap Menu→Cancel in the fixed dialing screen, it will return to previous screen and all actions will not be saved in the screen.

If you want to cancel the fixed dialing, you should delete action for selecting Enable fixed dialing, then tap Done. It will pop up the prompt for inputting pin2 code. The fixed dialing is canceled after you input right pin2 code and tap Done.

**Cell Broadcast**
As a network service, Cell broadcast is provided by your service provider to broadcast weather, traffic and other text-based messages. To use this service, set the channel from the service provider. The availability of the service depends on your local provider.

From Start→Settings→Phone, select Cell Broadcast. Tap [Cell broadcast] to display a list with options:
New: To add a new channel;
Edit: To modify a channel;
Delete: To delete a channel;

Delete All: To delete all the channels, Cancel: Cancel the settings and return to the previous screen.
Select [Enable cell broadcast] and then tap OK to enable cell broadcast.

10.1.6 Menus
Select items to add into View menu. Up to 7 shortcuts can be added.

10.1.7 Input
Select a default input method, specify the usage of input methods, and select file format for recordings.

10.1.8 Lock
Lock the phone automatically after it's been idle for a while. A password is required every time to activate or switch on your phone.

On the password screen, the following message appears after the eighth time of incorrect password input:
Several incorrect passwords have been entered. To continue password entry, enter "1234". In case of emergency, enter an emergency phone number.

If you forget your password, you have to clear the memory before you can use the phone again.

However, all the files, data and programs in the phone will be removed.

10.2 System
Set up functions in [System].

10.2.1 Device Info
View the hardware, software and GPRS Traffic information about your phone.
You can view the GPRS Traffic by different connection modes, and it will be cleared when you reset the system.

10.2.2 Memory
View the allocation of memory for storage and programs, and memory in-use and remains of the phone and the storage card.

10.2.3 Remove Programs
Remove unnecessary programs to release storage space. System programs can not be removed. In the program list, select a program and then tap [Remove].

10.2.4 Regional Settings
Specify the region you are at and the local number, currency, time and date.

10.2.5 Master Clear
Your phone will be resumed to default factory settings and all the user data will be formatted. Back up important data.

10.2.6 Clock & Alarms
Adjust the date and time or set your alarm.
- Set the time zone, date and time
- Set the alarm, select the box to activate it. Your phone will alarm you every day at the time.
10.2.7 Power
Show the battery level and the time to turn off the device if not used.

10.2.8 Backlight
Set the time to turn on or off backlight

10.2.9 Certificates
Manage certificates in the phone.

10.2.10 Screen
Align the screen if it is not responding accurately to stylus taps.
Adjust the text size to see more content or increase the readability in many programs.

10.2.11 Error Reporting
To help Microsoft improve the products you use, your device can collect information on software operation for later reporting in the event of a serious error. Reporting this information when errors occur is completely voluntary and confidential.

10.2.12 Encryption
Encrypt documents when saving to the storage card.
2. Select the document to be encrypted to the storage card.

Note: Encrypted documents can only be read on the phone encrypt them. If your phone is the one that encrypts the document, you can open the encrypted document normally.

10.2.13 About
View the Version, Device ID and Copyrights information about your phone.

10.2.14 Motion Sensor
Select [Start] -> [Settings] -> [Motion Sensor], Motion sensor property page.
Balance
Select balance settings, please put your pocket pc on the horizontal panel and then click OK button.

Switch
Switch the motion sensor in corresponding applications.

Balance settings

Switch
Switch the motion sensor in corresponding applications

Note: Open the above four feature, Window media player you can shake the phone to the next one and on the realization of a function; pictures & videos mobile phone you can picture shaking; calls you can shake the phone to answer the call. If you want to mute calls, as long as the rock face down a mobile phone handset can be realized; alarm clock when cell phone to cell phone as long as the rock face down to cancel the alarm.

Precision
Set the precision of the swing motion.
10.3 Connections
Setup connections for your phone.

10.3.1 Beam
Transfer data to other wireless devices via Bluetooth

10.3.2 Wireless Manager
Enable/disable Bluetooth, WI-Fi, data transmission and Fly mode, as shown below:

- ID
  - 1: Fly Mode
  - 2: Phone
  - 3: WI-Fi
  - 4: Bluetooth
  - 5: Data transmission

Tap **Fly Mode** to switch on/off Bluetooth, data transmission, phone and WI-Fi. Calls can't get through if you are not within range. Select **Phone/Phone2/WI-Fi** to enable or disable all or some of them. When there is data transmission or GPRS traffic, the data transmission icon is on. After the transmission is over, the icon becomes off.

**10.3.3 WI-FI**
Set up WI-FI and the network card. The setting page shows only after WI-FI is on.

**10.3.4 Bluetooth**
As a short-distance wireless transmission technology, Bluetooth can communicate with a phone that is within 10 meters. Enable or disable Bluetooth. If **Make this device visible to other devices** is selected, your phone will receive all the Bluetooth connection requests, both from other Bluetooth devices and from others. Select it with caution.
Select [Devices] → [COM Port] add new device to search for other Bluetooth devices or a COM port.

Need authentication When receiving data via Bluetooth.

**Bind a Bluetooth device:**
1. Switch on the Bluetooth device within effective range;
2. Select \[Start\] → [Settings] → [Connections] → [Bluetooth] → [Devices] tap [Add new device].

3. The system starts to search for Bluetooth devices;
4. After a Bluetooth device has been found, you are prompted to enter the secret-key. The key can be obtained from the Bluetooth dealer or specified by you. Once the secret-key is entered, the binding process is done.

**Beam Files:**
1. In the file list, tap [Menu] → [Beam File].

**Receive a file via Bluetooth:**
1. Make sure you have enabled Wireless Data Exchange, and have selected [Make this device available to other devices in Mode].
2. Keep your phone within 10 meters away from the sending device;
3. When the phone prompts there's an incoming file, tap [Yes] to start receiving. The received file will be saved in [My Documents].

10.3.5 Connections
By connecting to the Internet or intranet, you may surf the web or the private network, send/receive emails and instant messages, and synchronize through Activesync.

The connection can be set up through a modem, wireless network or a network card, where the modem connection includes an external modem, or a cell phone and GPRS.
10.3.5.1 GPRS
To add a new GPRS connection, when you need to add another GPRS connection on your device, obtain the Access point name from your wireless service provider. Also, check if a user name and password are required.

1. Tap Start > Settings > Connections, and tap Connections
2. In [Connections] under "My ISP", tap [Add a new modem connection]

![Connection settings](image)

1. In [Enter a name for the connection], you can enter any name you like. In [Select a modem], select "Cellular Line (GPRS)", and tap "Next"

![Next connection](image)

1. Enter the "Access point name", then tap "Next".
2. Enter the user name and password, only if required, and tap "Finish".

Notes: To modify your connection settings, tap [Manage existing connections] on the Connections screen, and complete the connection setting.

---

10.3.5.2 Dial-up
To set up a dial-up connection to your Internet Service Provider (ISP) on your device, you need the same settings that you normally use when you dial up from your computer. This includes the ISP server phone number, your user name and password.

1. Tap Start > Settings > Connections, and tap Connection
2. In [Connections] under "My ISP", tap [Add a new modem connection]
3. In [Enter a name for the connection], you can enter any name you like. In [Select a modem], select "Cellular Line", and tap "Next"

![Connection settings](image)

4. Enter the ISP server phone number, please refer to the picture below, then tap Next.

![Next connection](image)

5. Enter the user name and password required, then tap finish.
10.3.6 Connect to PC through USB

Change the type of USB connection your device uses can help with problems connecting ActiveSync.

11. Help

Tap \( \text{ butto in the Start menu, select Help to open the Help page.} \)

You can learn the features of your phone and how to use it through Help. Tap with the touch pen to browse details.

Tap \( > > \) or \( \Rightarrow \) to turn to the previous or the next page you just viewed.

Tap \( \text{Search} \) to locate what you want to learn.

Troubleshooting

Check these questions first if you have problems with your phone. If you need additional help, contact your dealer or service provider:

<table>
<thead>
<tr>
<th>Question</th>
<th>Cause</th>
<th>Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internet Explorer can't connect to the Internet</td>
<td>The service provider doesn't offer such a service or you've not subscribed to the service provider</td>
<td>Contact your service provider or subscription service provider.</td>
</tr>
<tr>
<td>Internet Explorer</td>
<td>Incorrect configurations</td>
<td>Refer to the help of Internet Explorer.</td>
</tr>
<tr>
<td>SIM card error</td>
<td>The SIM card has been damaged</td>
<td>Contact your service provider.</td>
</tr>
<tr>
<td></td>
<td>The SIM card is incorrectly inserted</td>
<td>Check the SIM card to make sure it's inserted properly.</td>
</tr>
<tr>
<td></td>
<td>Bad signal</td>
<td>Check the signal strength with a local phone.</td>
</tr>
<tr>
<td>Poor signal</td>
<td>Lost signal</td>
<td>Receive calls in places where a good signal is available.</td>
</tr>
<tr>
<td></td>
<td>Pack hour with congested traffic</td>
<td>Try a different time to take your phone.</td>
</tr>
<tr>
<td>Fail to power on</td>
<td>Device battery is too low</td>
<td>Charge the battery.</td>
</tr>
<tr>
<td>Fail to make calls</td>
<td>Call forwarding service is disabled</td>
<td>Enable call forwarding service.</td>
</tr>
<tr>
<td></td>
<td>Invalid SIM card</td>
<td>Contact your service provider.</td>
</tr>
<tr>
<td>Fail to connect to network</td>
<td>Out of GSM service area</td>
<td>Allocate your phone into service area.</td>
</tr>
<tr>
<td></td>
<td>Poor signal</td>
<td>Locate your phone to places with strong signals.</td>
</tr>
<tr>
<td></td>
<td>Reconnect the phone with a strong signal.</td>
<td></td>
</tr>
<tr>
<td>Fail to charge</td>
<td>Inconsistent voltage between the AC socket and the charger.</td>
<td>Replace the charger with consistent voltage.</td>
</tr>
<tr>
<td></td>
<td>Non-standard charger</td>
<td>Use a charger designed for this type of phone.</td>
</tr>
<tr>
<td></td>
<td>Improperly connected to the main power supply</td>
<td>Check the connection to the main power supply.</td>
</tr>
</tbody>
</table>
12. Maintenance Guide

Should you experience problems using this phone, contact the dealer where it was purchased or refer to the repair center specified. If the phone needs repair, you may send it to the local repair center (see the certificate of three guarantees provided with the phone for specific repair network). If there is no local repair center specified, deliver your phone and copy of purchasing invoice to the dealer for mailing of EMS.

Your phone is a product of superior design and artisanship and should be treated with care. The following guidelines may help you maintain the warranty obligations with regard to the terms of Maintenance Clauses, which can extend the useful life of your device.

Keep the phone dry. Precipitation, humidity, and liquids may contain minerals that can corrode electronic circuits.

Do not use or store the phone in dusty areas as knock-down components may be damaged.

Do not store the phone in extreme temperatures. High temperatures can shorten the life of electronic devices, damage batteries and warp or melt certain plastics components. Cold temperatures may result in moisture forming inside the phone when temperatures rise, which may damage the electronic circuits.

Do not attempt to disassemble the phone's casing. Nonprofessional handling of the phone may cause damage and void the warranty.

Do not drop, knock or shake the phone to avoid damage to the internal circuitry.

Do not apply or clean the device with chemical products, detergents or washing products.

Do not use paints or in the phone. Blockage of sundries inside the knock-down components may affect the normal operation of the device.

The abovementioned guidelines are applicable to your phone, batteries, charger and accessories.

If you experience difficulties with any of these components, contact the nearest qualified repair center.